

**PROCEEDINGS OF THE BROWN COUNTY
EDUCATION & RECREATION COMMITTEE**

Pursuant to Section 19.84 Wis. Stats., a regular meeting of the **Brown County Education & Recreation Committee** was held on Thursday, June 3, 2010 in Room 200 of the Northern Building – 305 East Walnut Street, Green Bay, WI

Present: Jesse Brunette, Bill Clancy, John VanderLeest,
Vicky VanVonderen
Excused: Tim Carpenter
Also Present: Lynn Stainbrook, Terry Watermolen, Lori Denault
Neal Anderson, Bill Dowell, Doug Hartman, Rick Ledvina
Gene Umberger, Becky McKee, Scott Anthes
Bob Heimann, Jayme Sellen, Tom Hinz

I. **Call to Order:**

The meeting was called to order by Chairman Jesse Brunette at 5:32 p.m.

II. **Approve/Modify Agenda:**

Golf Course was moved forward on the agenda, but shown in proper format here.

Motion made by Supervisor Clancy and seconded by Supervisor VanVonderen to approve as amended.

MOTION APPROVED UNANIMOUSLY

III. **Approve/Modify Minutes of May 6, 2010:**

Motion made by Supervisor Clancy and seconded by Supervisor VanVonderen to approve. MOTION APPROVED UNANIMOUSLY

Museum:

1 **Budget Status Financial Report for April 2010:**

Mr. Umberger reported that expenditures and revenues are on track.

Motion made by Supervisor VanVonderen and seconded by Supervisor Clancy to receive and place on file. MOTION APPROVED UNANIMOUSLY

2 **Attendance & Admissions, April 2010:**

Motion made by Supervisor VanVonderen and seconded by Supervisor Clancy to receive and place on file. MOTION APPROVED UNANIMOUSLY

3. **Director's Report:**

A handout of upcoming exhibits and programs was distributed and highlighted by Mr. Umberger as follows: (attached)

Exhibits

- *Hatching the Past: Dinosaur Eggs and Babies* – June 2010 – May 2011
- *Face to Face: Portraits from the Museum Collection* – June 2010 –

August 2010

- The *Photography of Robert J. Ellison: Vietnam and the Civil Rights Movement* – In conjunction with the LZ Lambeau Event.

Programs

In addition to ongoing series, the following programs are scheduled:

- A preview of "*Greater Green Bay & the Lakeshore*". Discover Wisconsin hosted by the CVB in May. The first of four airings over the next two years included a segment on the Museum.
- A lecture on the *Niagara Escarpment* is scheduled for June 9 as part of the Natural History Lecture Series.
- BayFest will be held June 12th and 13th with a theme of "80's Flashback Day"
- Fathers will be given free admission on Father's Day

Becky McKee added the following to the above report:

- "Spiders" exhibit material will be sold to vendors with money going to the Foundation
- A reception for *Hatching the Past: Dinosaur Eggs and Babies* will include a special appearance by "Topsy, the baby Triceratops"
- Northeast Wisconsin Wine Roundtable & Reception will be held at the Neville on June 10th from 7 – 9 p.m.
- First annual Wine/Jazz Festival – "The Ledge: Uncorked" will be held on June 19th from 6 to 10 p.m.

Ms. McKee added that the gift shop is doing well with a lot of new dinosaur merchandise added. In addition, the E-newsletter, Face Book Fans, Twitter, and YouTube have shown an increase in participants. (See attached for details)

Motion made by Supervisor Clancy and seconded by Supervisor VanVonderen to receive and place on file.

MOTION APPROVED UNANIMOUSLY

(Moved forward on the agenda – after #19)

(Supervisor VanderLeest arrived 6:03 p.m.)

Golf Course:

4 Golf Course Financial Statistics for May 2010:

Superintendent Anthes addressed the report for May included in packets. Supervisor Clancy asked the outcome of the audit recently done in the restaurant, and Mr. Anthes indicated that a new system was installed which has resulted in better record keeping.

Motion made by Supervisor VanderLeest and seconded by Supervisor VanVonderen to receive and place on file.

MOTION APPROVED UNANIMOUSLY

5. Budget Analysis Financial Report for April 2010:

Mr. Anthes reported that revenues and expenses are well within budgeted amounts.

Motion made by Supervisor VanderLeest and seconded by Supervisor VanVonderen to receive and place on file.

MOTION APPROVED UNANIMOUSLY

6. Superintendent's Report:

Scott Anthes highlighted the following activities during the last reporting period

- A handout was distributed regarding "Golf's Big Problem – No Kids". An attempt is being made to promote family golf.
- Fiber optic project in the main building/club house will be complete on June 4th. This will allow connection to downtown services, and features of the new phone system
- First Tee meeting is scheduled for early June to discuss concepts and formulate a plan.
- An agreement between Brown County and the Oneida Tribe regarding Trout Creek is being reviewed by Corporation Counsel.

The following events are scheduled in the month of June:

June 7th – HS Lions

June 14th – Los Banditos

June 14th – Brown County Junior League Begins

June 16th – Brown County Junior Clinic

June 21st – Both Nines

June 24th – Green Bay Packaging

June 28th – St. John's

The Children's Outing will be held in September. Superintendent Anthes suggested that County Board members sponsor a hole with a \$10 donation.

Motion made by Supervisor Clancy and seconded by Supervisor VanVonderen to receive and place on file.

MOTION APPROVED UNANIMOUSLY

Library:

7. Budget Status Financial Report for April 2010:

The actual revenue varies from the budget primarily by the 2009 carryover. Funds were carried over for library automation projects, self-checks, book purchases, a direct digital controller, delivery services, energy conservation, and maintenance projects identified within the Boldt engineering assessment.

Motion made by Supervisor VanVonderen and seconded by Supervisor Clancy to receive and place on file. MOTION APPROVED UNANIMOUSLY

8. Budget Adjustment Request (#10-53): Interdepartmental Reallocation or Adjustment (including reallocation from the County's General Fund):

Ms. Stainbrook explained that this budget adjustment is to record an interdepartmental transfer of \$22,000 to Information Services for the purchase of a new server or server related equipment.

Motion made by Supervisor VanVonderen and seconded by Supervisor Clancy to approve. MOTION APPROVED UNANIMOUSLY

9. **Director's Report:**

Library Director, Lynn Stainbrook, distributed a written report (attached), and highlighted the following items:

- Brown County Summer Reading Program - Kick-Off is on Saturday, June 5th at all locations.
- Training for staff on the new automation will be ongoing throughout the summer with a "go live" date of September 23rd.
- A brochure "How Libraries Stack Up: 2010" is attached
- Information on the Kress Family Library, Solar Energy Initiative is attached.

Library Board President, Terry Watermolen, reported that the Denmark Branch hosted the May meeting. (See attached report for details)

Motion made by Supervisor VanVonderen and seconded by Supervisor Clancy to receive and place on file. MOTION APPROVED UNANIMOUSLY

NEW ZOO:

10. **Budget Status Financial Report for April 2010:**

Motion made by Supervisor VanVonderen and seconded by Supervisor Clancy to receive and place on file. MOTION APPROVED UNANIMOUSLY

11. **Zoo Monthly Activity Report for May 2010:**

a. **Visitor Center Operations Reports:**

- i. **Admissions Revenue Attendance:**
- ii. **Gift Shop, Concessions & Zoo Pass Revenue:**

Neal Anderson reported that although numbers were somewhat down in the month of May due to cool weather, overall they are up year-to-date.

Work continues on architectural plans for the new education/administration building with fundraising presentations being made to prospective donors. Anderson is working with WPS and Focus on Energy for the building energy plans.

b. **Curator's Report – Animal Collection Report for May 2010:**

Mr. Anderson highlighted animal changes during the last reporting period stating that a female moose arrived from Riverside Zoo in Scottsbluff, NE on May 15th. Also in the month of May, the Aldabra Tortoises completed their annual walk to their summer exhibit; an elderly black-footed Ferret died in May, seven Lorikeets (members of the parrot family) were received by donation; and five baby prairie dogs emerged from their underground burrows.

c. **Education & Volunteer Programs Report for April 2010:**

A total of 209.5 volunteer hours were logged in April. Mr. Anderson reported there are 7 college interns working with the educator this summer. Although classes are presently being held in the amphitheatre, completion of the new education building will offer more space.

**Motion made by Supervisor VanVonderen and seconded by Supervisor Clancy to receive and place on file 11a, b, & c.
MOTION APPROVED UNANIMOUSLY**

12. **Request Waiver of Fees at the NEW Zoo for the "Feast with the Beasts" event on August 2, 2010:**

A letter from NEW Zoological Society President, Judy Krawczyk, was addressed. Ms. Krawczyk asked that the contract fee and a \$5 admission fee be waived for the "Feast with the Beasts" on August 2, 2010. She explained that volunteers from the Society and the Wisconsin Restaurant Association would be participating in the set up and clean up with the purpose to create awareness of the NEW Zoo and to raise funds for education.

Motion made by Supervisor VanderLeest and seconded by Supervisor Clancy to receive and place on file. MOTION APPROVED UNANIMOUSLY

13. **Director's Report:**

Mr. Anderson reported that school bus trips have seen a slight decrease. When asked about the staff member who volunteered her time for the oil spill, Mr. Anderson stated that at this time travel to that area is on hold.

Family Celebration Day will be held on Saturday, June 5th. Reduced admission will be available (attached).

Motion made by Supervisor VanderLeest and seconded by Supervisor Clancy to receive and place on file. MOTION APPROVED UNANIMOUSLY

Parks:

14. **Budget Adjustment Request (#10-45): Increase in expenses with offsetting increase in revenue:**

This transfer request is associated with the 2008-09 State Funded Snowmobile Trail Program. Due to the extended snow during that season, clubs are eligible for additional reimbursement through DNR Supplemental Funding for additional expenses incurred. Previously, funds of \$24,782.52 were approved by the State and dispersed to the clubs. At this time, the State has approved more supplemental funds (\$6,651.16) which will also be dispersed to the clubs.

Motion made by Supervisor VanderLeest and seconded by Supervisor VanVonderen to approve. MOTION APPROVED UNANIMOUSLY

15. **Grant Application Review (#10-11): County Conservation Aids – Haller's Creek Culvert Replacement:**

Dollars from this grant application (\$1,474) will be used to replace a culvert on the trail system at the Reforestation Camp which will allow continued access by trail users and staff. There is a match required which has been budgeted in 2010 under Campgrounds Maintenance and Repair for this specific project).

Motion made by Supervisor VanderLeest and seconded by Supervisor VanVonderen to approve. MOTION APPROVED UNANIMOUSLY

16. Approval of RFP for Barkhausen Waterfowl Preserve and Brown County Fairgrounds Photovoltaic Systems:

Bill Dowell explained that Brown County is seeking proposals to install two 20k W roof mounted framed flat-plate silicon PV panel systems, one at the Barkhausen Waterfowl Reserve, and one at the Brown County Fairgrounds. An RFP will be awarded prior to August 15th and systems are required to be installed within 90 days from the award of contract.

Motion made by Supervisor VanderLeest and seconded by Supervisor VanVonderen to approve. MOTION APPROVED UNANIMOUSLY

17. Budget Status Financial Report for April 2010:

The budget is on track at this point.

Motion made by Supervisor VanderLeest and seconded by Supervisor VanVonderen to receive and place on file. MOTION APPROVED UNANIMOUSLY

18. Recommendation from Staff to change Boat Launch Hours:

Mr. Dowell explained that after considering recent public requests for a revision to the hours that shore anglers can use the boat launches operated by Brown County, Facility and Park Management staff are recommending the following:

Boat launch facilities at Bay Shore Park, Suamico Boat Launch, Wrightstown Park, and Lily Lake hours of operation be extended from the existing sunset closure to an 11 p.m. closure for fishing purposes only. These extended hours would be from the Spring ice-out until 11 p.m. of the Friday of Memorial Day weekend each year.

Motion made by Supervisor VanderLeest and seconded by Supervisor VanVonderen to approve. MOTION APPROVED UNANIMOUSLY

19. Director's Report for April 2010:

Bill Dowell distributed a list of major projects for 2010, including both the Facilities Department and Park Management (attached).

Supervisor VanderLeest requested that this committee schedule a tour the Resch Center in the future, pointing out that Dick Resch has made a donation of \$2 million over the next 20 years, \$100,000 per year. VanderLeest suggested the committee meet with PMI to discuss use of this donation.

Doug Hartman highlighted activities of Matt Kriese at Barkhausen, Marv Hansen at the Brown County Fairgrounds, and Jon Rickaby at the Reforestation Camp

Rick Ledvina was present and reported there has been many school bus tours at Pamperin Park, with attendance being 3,000 to 4,000 per day overall. The upcoming construction on Hwy 29 was addressed with Mr. Hartman stating that although it may be difficult there will always be access to the park.

Supervisor VanderLeest addressed camping at the Fairgrounds. Mr. Hartman indicated that because of weekend activities, camping has not been fully reserved. The County is looking at nearby property that may be for sale and could be used for this purpose. Supervisor VanderLeest asked that a tour of this potential area be included in a future meeting.

Motion made by Supervisor Clancy and seconded by Supervisor VanderLeest to receive and place on file.

MOTION APPROVED UNANIMOUSLY

(Back to #4 - Golf Course on the agenda)

Resch Centre/Arena/Shopko Hall:

20. **April – Attendance for the Brown County Veterans Memorial Complex:**

Motion made by Supervisor VanderLeest and seconded by Supervisor VanVonderen to receive and place on file.

MOTION APPROVED UNANIMOUSLY

Other:

21. **Audit of Bills:**

Motion made by Supervisor VanderLeest and seconded by Supervisor Clancy to approve payment of bills. MOTION APPROVED UNANIMOUSLY

22. **Such Other Matters as Authorized by Law:**

Future Meetings:

July 1st – To be held at Brown County Golf Course

August 19th – Brown County Fairgrounds

September 2nd

(August 5th date will be deleted)

Motion made by Supervisor VanderLeest and seconded by Supervisor Clancy to approve future meeting dates of July 1st (Golf Course), August 19th (Fairgrounds), and September 2nd. (August 5th will be deleted).

MOTION APPROVED UNANIMOUSLY

Motion made by Supervisor VanderLeest and seconded by Supervisor Clancy to adjourn at 7:20 p.m. MOTION APPROVED UNANIMOUSLY

Respectfully submitted,

Rae G. Knippel
Recording Secretary

